



Introducing the

NEW OFFICER CHECKLIST!



from RISE Partnerships

Congratulations, you won the election! Now what?

Are you lost about where to start? Do you need some direction about how to bring your ideas to life? Did your predecessor leave you with a box of files and no instructions? Once you take office, the first few weeks can be frantic and confusing, but there are a few easy things you can do that make sure your entire term of office runs smoothly.

The **New Officer Checklist** is your guide to starting out on the right foot in your new position. Get simple, step-by-step instructions about what to do, where to start and who can help. Learn about six major areas that require your attention, and walk through more than 50 exercises that will help you prepare for a successful term. Whether your motivation is to improve on last year, leave a powerful legacy, turn your council around, or jump ahead of other chapters – this resource will help you do it.

- ✓ **Step-by-step instructions starting from square one**
- ✓ **Exercises that help you develop skills and prepare for the year**
- ✓ **Quick and simple activities that help you learn all the information you need**
- ✓ **Tips on how to be more effective in your position**
- ✓ **Tools to plan out your entire term of office**

Whether this is your first leadership position or your third, the **New Officer Checklist** can help. Designed specifically for fraternity and sorority leaders, this resource has valuable tips for everyone from the president to the academic chair, and is relevant for council and chapter officers alike.

This resource was developed by Dan Wrona and Marsha Carrasco Cooper as a product of **RISE Partnerships**, an education and training company dedicated to advancing the interfraternal movement by engaging every member as an active contributor to the fraternity/sorority experience.

Order your **New Officer Checklist** online at www.RISEPartnerships.com for \$16.95 each, or complete the order form on the following page. Bulk discounts are available on orders over 25 - get copies for your entire executive council or community and save!

Specifications: A planner-style, 6.5" x 6.5" wire-bound 150+ page hardcover activity book. Each copy includes a pen and a bookmark to help users work through the exercises and manage their progress.



New Officer Checklist

Please complete and submit the form below to order your **New Officer Checklists**. Please contact RISE at info@risepartnerships.com or (570) 220-2041 with questions.

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